

Report of the Assistant Chief Executive (Customer Access & Performance)

Report to West (Outer) Area Committee

Date: 18th May 2012

Subject: Nominations to Area Committee Sub Groups

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Calverley and Farsley Farnley & Wortley, Pudsey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report sets out the roles of the Outer West Area Committee Environment Sub Group and seeks nominations to the group and position of Chair.

Recommendations

Members are asked to:

2. Select a chair for the Outer West Environment Sub Group;
3. Nominate an Elected Member representative from each ward.

1 Purpose of this report

- 1.1 The purpose of this report is to set out the role of the Outer West Area Committee Sub Group and seeks nominations to the position of Chair.
- 1.2 The report also seeks nominations for both Elected Member representatives from each ward.

2 Background information

- 2.1 The Outer West Area Committee currently operates an Environment Sub Group to discuss issues for which the Committee has delegated responsibility.

3 Main issues

Environment Sub Group

- 3.1 The Environment Sub Group meets on a roughly bi-monthly basis. It receives service reports from the refuse and cleansing services, Environmental Services and Parks and Countryside and oversees the Service Level Agreement in relation to the delegated functions of cleansing and environmental enforcement services. The group is attended by one Member from each Ward, one of whom is the Chair. The sub group is provided officer support by the Area Support Team and operates in an advisory capacity and passes key messages for approval by the Area Committee.
- 3.2 The current Elected Member representation to the Environment Sub Group is made up of one Councillor representative per ward.
- 3.9 Members are asked to agree the Councillor representation from each ward and selection of chair.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Elected members have been consulted on the content of this report.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no equality and diversity issues in relation to this report.

4.3 Council policies and City Priorities

- 4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2010/11 and 2011/12 and is also being rolled forward to 2012/13 with amendments to the environmental delegation. The Area Functions are included in the Council's Constitution (Part 3, section 3c).

4.4 Resources and value for money

4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 There are no risk management implications to this report.

5 Conclusions

5.1 The Outer West Area Committee sub group provides the committee with the opportunity to consider information on key areas of work in much more detail than would be possible through the main meeting cycle. It is therefore felt that the sub groups should continue to meet, to provide this additional capacity and membership should be confirmed for the municipal year 2012-13.

6 Recommendations

Members are asked to:

6.1 Select a chair for the Sub Group.

6.2 Nominate an Elected Member representative from each other Ward.

7 Background documents¹

7.1 The Council's Constitution (Part 3, section 3c).

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.